



Policy on Lecture Cooperation

General

This cooperation policy is applicable when UF co-organizes a lecture with an external party.

The Swedish Association of International Affairs (SAIA) and the United Nations Association of Sweden are not external parties. Nor is any public actor.

A co-organization is any exchange of work or resources with an external party.

Cooperation Partner Selection

The Heads of Lectures shall choose external parties for cooperation, considering especially on the external party

- the number of members
- the reputation and public outreach
- the field-specific expertise
- the past cooperation experiences (if any)

Frame of Cooperation

A cooperation must be mutual in the sense that it benefits the members of UF as well as the members of the cooperating party. If the cooperating party is not a member organisation, UF shall only enter a cooperation with that party if it is of special benefit to the members of UF.

The UF shall always aim to charge any attendant who is not a member of any cooperating party. This can be done through having members from the cooperating party validating memberships at the entrance, or collecting lists of attending members from the cooperating party.

If memberships of the cooperating parties cannot be controlled, the lecture shall only be free for all if the cooperation is of special benefit to the members of UF.

Distribution of Responsibilities

If the cooperation involves any economic commitment, which is not irrelevant, the parties' economic contributions must be set down in a written contract.

UF shall always aim to take responsibility over marketing, site management, and security.