



Protocol Board Meeting

Uppsala Association of Foreign Affairs 2019-10-06

Present: Per Risberg, Elliott Syrén, Miriam Lind, Embla Holmgren, Johan Bergman, Melker Hörner, Isak Lefvert, Rebecka Bjuremalm, Ebba Berg Gorgén, Joakim Ydebäck, Clara Alm, Rebecca Bengtsson, Karin Kristensson, Stina Fagerlund, Hugh Bartley, Alicia Nathanson Thulin, Sara Ölander.

Absent: Gizem Tütüncü.

Authorised signatories: Johan Bergman, Embla Holmgren, Clara Alm

- 1. Opening of the meeting**
Meeting opens 12.18.
- 2. Election of meeting secretary (1) and adjusters (2)**
Ölander gets elected as meeting secretary. Kristensson and Lefvert gets elected as adjusters.
- 3. Verifying the validity of the meeting announcement**
The board verifies the validity of the meeting announcement.
- 4. Last meeting's protocol**
Last meeting's protocol is adjusted and uploaded on ufuppsala.se together with all attachments from last meeting.
- 5. Approving the agenda after addition of miscellaneous matters**
Kristensson adds a miscellaneous matter regarding Adobe-accounts. Bjuremalm adds a matter regarding group photo. Holmgren adds a matter regarding Folkuniversitetet. Two matters are removed; number 9: "UMUN-presentation" and number 20 "Motion: Approving UMUN Vice-Project Manager".
- 6. Economic outlook and new budget**
Alm says that the budget looks good. She has been working with updating the accounting system. She informs about some small changes in the budget. Now there is a

separate budget item “Föreningsutveckling” with an amount of money that before was spread out on all different budget items. That amount is an “additional” amount that is not directed to any specific group or other budget items, but rather a remaining amount that the board can decide together how/what to spend it on.

Kristensson brings up that Uttryck would want one extra Adobe-account for their illustrators and if it is possible to get more money for that. The board decides to make that a miscellaneous matter.

Bergman asks if the board should approve the budget at today’s meeting or wait until next month. The board decides to wait until the next month to approve the budget.

7. **Reports from the board-members**

President and Vice-President:

Holmgren has been organizing the workshops with Folkuniversitetet about “study circles”. The meeting with Folkuniversitetet took place on the 4th of October. She is going to send out a stress-survey to gain knowledge about the stress level in the board. Bergman informs that the application for the FBA-grant has been sent and received and that the board will get a reply in February. He and Holmgren has been planning the board-kick-off, which were held on the 20th-21st of September . They have also been dealing with some difficulties regarding the cooperation with the UNA about organizing the UMUN.

Treasurer:

As mentioned before Alm has been working with updating the accounting system, which feels more modern and hopefully will be easier to use.

Member-Secretary:

Ölander brings up some statistics. The association now has around 1000 members, and the share of members under 26 years is around 68 %, which is a lot higher than previous months, probably because the free memberships for high school-students. Ölander asks the board if anyone has opinions on the best day and time to send out the newsletter. Up until now it has been sent out Sunday afternoon/evening. Ölander thinks it would maybe be a good idea to send it out earlier so that the members can get information about for example the lectures in time, especially those that don’t have Facebook where a lot of information is posted. The board in general agrees and suggestions lifted are both Friday afternoon and Sunday around noon. Ölander will try Sunday around noon and see how that works out.

Activity Coordinators:

Are currently planning a lot of activities, for example the Board Game Night and the Canada Election night/wake. They will have a meeting with Amnesty Business Group about possibly organizing a pub crawl together.

Head of the Debate-Club:

Thinks the debate club is thriving. Many have attended the meetings and say they like them. From next week Bartley will encourage members to take more initiatives in the Debate Club.

Head of Career: -

Head of Lectures:

Syrén has been in contact with Forum about a possible cooperation with lectures and that maybe we can get funding from them for about 50 000 kr for the upcoming year. Not sure if the lectures we would organize with Forum would need to have free entrance or not, Syrén will look it up more and come back with information. Lefvert says that the number of people attending the Lecture Group Meetings are not as many as before but still quite a lot. For the lecture tomorrow with Peter Hultqvist it's good if we are more board members helping out than at usually since probably many will attend the lecture. A teacher from high school Rosendal will come with around 70 students.

Head of PR:

Bjuremalm says the PR Group is up and running. UF Uppsala's Facebook Page is up with around 420 likes more since mid-August. Nathanson Thulin says that they have chosen their trustees and will have their first meeting with them next week. Will continue to do research about merch, for example shirts and songbooks. Suggests a songbook-workshop. Bjuremalm says they got a request from UF Stockholm to share an event about S-MUN on our channels. Bergman replies that generally we are not supposed to share other events apart from our own, even though that is something that can be discussed in the board further. Bjuremalm and Nathanson Thulin have discussed to present the board at Instagram, so that each board member would have their own mini-interview and a picture posted. The pros are that the board would be seen and presented to the members, the cons are that it might seem too elitist. Bjuremalm is positive to the idea and Nathanson Thulin negative. Kristensson suggests that the different groups could be presented instead of each board member and maybe do a post

presenting the whole board at once. Berg Gorgén agrees. Bjuremalm suggests that the posts could be spread out during the semester. Bergman agrees and thinks it's good with some sort of presentation of the board.

Editors-in-Chief:

Bengtsson says they have chosen their trustees and had brunch together. The brainstorming meeting for the upcoming issue went well. Lots of articles have been sent in but they are waiting for more. Have planned a trip to Fotografiska on Saturday where members can join. One of the trustees is very digital-minded which is good.

Web-Editor:

The work with the web-magazine is going well. Looks forward to the first meeting with the trustee.

Head of Travel:

Have chosen a trustee. The decided destination of the UF Fall trip is Ukraine and so far around 20 people have applied and the deadline is today. Hope to have the first meeting with the travel group next week.

UFS-Representative:

Excited for the UFS Forum weekend. Have had the first UFS-meeting on web.

Radio Coordinator:

Have produced one episode so far and hope to do one about Ukraine next week. Right now 7 people is doing the radio course, some of them from the Get Active Mingle. Soon there will hopefully be 3-4 episodes a month. The relationship with Studentradion is good. Have ideas to cooperate with the Travel Group and Uttryck on themes.

The UMUN-presentation from the President of UMUN is cancelled. Bergman and Holmgren informs about some problems with cooperating with UNA about organizing the UMUN.

The board decides 13.18 to adjourn the meeting until 13.23.

The meeting starts again at 13.25.

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8. Motion: Approving Hugh Bartley as Head of the Debate Club

Background: see Attachment A.

The motion was voted through by per capsulam on the 19th of September 2019. 15 out of 15 allowed to vote in accordance with the by-laws voted for.

9. Motion: Approving Melker Hörner as Radio Coordinator

Background: see Attachment B.

The motion was voted through by per capsulam on the 19th of September 2019. 15 out of 15 voted for.

10. Motion: Approving James Janani as UMUN Project Manager

Background: see Attachment C.

The motion was voted through by per capsulam on the 19th of September 2019. 15 out of 15 voted for.

11. Motion: Fall travel destination

Background: see Attachment D.

The motion was voted through by per capsulam on the 19th of September 2019. 13 out of 15 voted for. 2 votes were absent.

12. Motion: Revision of Web-Editor Title

Background: see Attachment E.

Ydebäck presents the background to the motion. A number of board members agree. The board votes through the motion.

13. Motion: Travel-Subsidies

Background: see Attachment F.

Berg Gorgén says that some details in the motion has been changed since it was written. Alm informs that according to the motion, “The operational budget for 2019/2020 already sets aside 6,000 SEK for travel subsidies.”, which has appeared to be 3,000 SEK instead. In other words, those 3,000 SEK is what is left from the earmarked amount for travel subsidies from the last FBA-grant. According to the motion, “Accordingly, another 6,000 SEK would be earmarked to subsidise the UF trip in December,...”, which would therefore be changed to 9,000 SEK. Alm thinks there is room for it in the budget. Berg Gorgén refers to the last board meeting where it was discussed to subsidy 750 SEK/person for the fall trip and if that amount was enough to attract people to apply for the trip. Berg Gorgén thinks it is enough since 750 SEK is quite a big part of

the estimated total cost of 3500 SEK/person for this year's fall trip. Bergman says that it's maybe better to reserve a smaller amount since we are not 100 % sure that we will receive all the money from the FBA-application which we will receive in February, even though probably the chances are high that we will get it. If we get the money applied for in February, we could spend those money on the spring trip. Holmgren agrees. A suggestion is therefore that we instead of 750 SEK/person subsidy with 550 SEK/person, which means that 5,800 SEK would be taken from the budget item "Föreningsverksamhet" instead of 9,000 SEK.

The changes in the motion are therefore: the previous statement "The operational budget for 2019/2020 already sets aside **6,000 SEK** for travel subsidies. Accordingly, another **6,000 SEK** would be earmarked to subsidise the UF trip in December,..." is changed to "The operational budget for 2019/2020 already sets aside **3,000 SEK** for travel subsidies. Accordingly, another **5,800 SEK** would be earmarked to subsidise the UF trip in December,..." The board votes through the revised motion.

14. Motion: Approving the Board Vision

Background: see Attachment G.

Bergman briefly presents the Vision for the operational year 2019/2020 and the parts that have been updated since the last board meeting. Holmgren informs that the three different vision groups have been changed: before there were Member Recruitment, Diversification and Digitalization, now they are Member Appreciation, Diversification and Digitalization, and Member Recruitment is now under Diversification. Also a part about including the trustees more is now added under Member Appreciation. The board votes through the motion.

15. Board Vision-Committees

Holmgren presents the different Board-Vision-Committees. Ölander will be leading the Member appreciation-committee, Holmgren the Diversification-committee and Alm the Digitalization-committee. Participation in the committee-work is not mandatory. Board members and trustees, but not active members, can choose which committee they want to be in. The committee meetings will be held before the presidium- and board meetings.

16. Motion: Approving Trustees

Background: see Attachment H.

Bergman presents the motion to approve all the trustee-nominations. Regarding the Career Group, there is only one nomination in the motion, which is for Career Trustee,

but not for the project leaders of Career Day and “Utrikespolitiska Akademin”. Since Tütüncü is absent at today’s meeting, Bergman suggests that the board can take a per capsulam-decision about those posts. In general, the trustee-nomination process has been going well. The board decides to vote through the motion at 13.53.

17. **Motion: Policy on Lecture Cooperation**

Background: see Attachment I.

Lefvert presents the motion. He adds a few things the policy doesn’t mention: that when making a decision about a cooperation with another party for a lecture, the Heads of Lecture must always have UF’s *independence* and *impartiality* as basis. The policy is only regarding lectures. Bengtsson says that maybe it would be possible to create a similar policy also for the Activity Group and maybe the whole board. Lefvert suggests that the board can continue to work with that during the semester if we want to. Nathanson Thulin asks what “member organization” means. Lefvert responds that it means an organisation that has a member base. Bergman suggests to maybe clarify that in the policy.

The motion is therefore changed: the revised policy contains the additional parts about **independence** and **impartiality** as well as the **clarification of “member organisation”**. The board votes through the revised motion 14.04.

18. **UFS-Update**

Fagerlund has had a meeting with UF Stockholm. Talked about doing a possible workshop together with knowledge exchange between the board members. Have talked with UPF Lund to maybe do something similar together. Bergman reminds the board to send statistics on the number of participants (trustees included but not board members) on the group meetings to Stina, who can send it to Michal Gieda. Fagerlund informs about the UFS Annual Assembly in Umeå on the 23rd of November and that many motions will be brought up. Before the meeting there are going to be workshops about writing motions. Recommends board members to create channels on Slack with their counterparts in other UF-associations in the country.

The board decides 14.14 to adjourn the meeting until 14.29.

The meeting starts again at 14.33.

19. Update on guidelines

Bergman reminds to sign up for cleaning-weeks and to remember to actually clean during each one's week. The printer should not be used for printing personal documents. Remember to answer as soon as you can when someone begins their post in Slack with "Answer" and it is good to check Slack every other day in order to not miss anything. Lefvert asks about inviting trustees to Slack. Bergman says that the trustees will be invited to "General" and "Random" as well as the Committee-groups. The Heads of and the trustees can also have their own groups. Discussed at the last board meeting the suggestion that a trustee would be responsible for Kassa 3 at lectures. Syrén, Lefvert and Lind thinks it is a good idea. Bergman suggests to inform the trustees that they can write them up for a lecture from 1st of November.

20. Point of Discussion: Pubcrawl with UPAD & Pax et Bellum

Lind and Risberg presents idea to have a pubcrawl with UPAD's board, Pax et Bellum's board and our board. The main reason is to get to know each other. A question regarding inviting our in total 16 trustees or not is brought up. Berg Gorgén thinks bringing the trustees would be good. Fagerlund suggests pub crawl and that everybody meet up afterwards in Office. A majority in the board seems to like that idea. Lind and Risberg will continue the work with the pub crawl.

21. Point of Discussion: Pubcrawl with UPS

Holmgren has had contact with the vice president of UPS about a pub crawl with UPS. Holmgren and Bergman thinks it's a good idea since it has been fewer students from UPS joining UF this year compared to recent years. Also we want to maintain a good relationship with UPS. A suggestion is to have the pub crawl with UPAD & Pax et Bellum also with UPS. Bjuremalm says it would be good to continue working together with/organize activities with UPS. Syrén thinks it might be too many adding UPS and maybe it's better to do the pub crawls separately. Berg Gorgén suggests that members from UPS could come if they want to. Holmgren thinks that if the goal is to have a better relationship with UPS it might be better to do the pub crawls separately. Lefvert suggests that each group in UF could do activities with their respective group in UPS, for example the Activity Group with EKen.

22. Point of Discussion: Late Trustee-applications

Lind asks how the board should handle late trustee-applications. Lind and Risberg had two late ones: one right after the application deadline, which they accepted, and one right before their last interview, which they said no to. Lefvert thinks following the

deadlines is a good principle, but at the same time it doesn't have to be super strict, especially if the Heads don't have decided anything regarding the Trustee. Bergman thinks it's important with following the deadline since we want to our association to be democratic and to have a clear structure. Fagerlund thinks the same and that maybe it is better to prolong the deadline instead of accepting late applications. Bergman reminds that the Heads can add more trustees throughout the year if needed. Lind says that it might be good to do a policy. Bergman will look more to that and get back to the board.

23. Point of Discussion: Evaluation Get Active and Friday Fika

Lind brings up the need of a feed-back on the latest Get Active-mingle, which would be good for future arrangements of Get Active. Holmgren thought everything went well except that the board were a bit late. Also there were some miss-communication with GH Nation, both between the people working at GH themselves and with Lind and Risberg as well as the rest of the board. Thought Bergman's speech was good. Berg Gorgén says that along with the Diversification Vision, we could to an "outreach plan" for the next Get Active next semester to attract as many as possible. A suggestion is to do a survey about Get Active, and maybe to have it in the middle of the fall semester so it can be used in the planning of the next Get Active. Regarding the Friday Fika: a majority of the board thought the last one went well with a lot of attendees. Will continue every second week as planned.

24. Point of Discussion: UF-Merchandise

Nathanson Thulin and Bjuremalm has been looking at UF-merch and shows different suggestions. A majority of the board wants collage-shirts. Colour-suggestions are blue, marine blue and red. Nathanson Thulin suggests to do an order for the whole board and 10 extra. People will pay for their shirt themselves.

25. Point of Discussion: Fall-Festivity

Bergman and Holmgren suggest to have a party for the board, trustees and active members. Many in the board are interested. A suggested date is 22/23rd of November. Bergman suggests to form party planning committees that the board members can join if they want to.

26. Point of Discussion: Trustee kick-off

Bergman and Holmgren brings up the Trustee-Kick-off. A suggested date is the 8/9th of November. Bergman has an idea to do a "bike party" ("cykelfest"), and that those that want to can form another party planning committee for the Trustee-Kick-off.

27. Miscellaneous matters

27.1 Adobe

Kristensson brings up the possible need for an extra Adobe-account for the Uttryck layout editors, so that they can work on their own computers. Bergman suggests that they can use the computer in Uffice, which has worked in previous years. Nathanson Thulin, Bjuremalm and Kristensson agrees to have a meeting about the Adobe program.

27.2 Group photo

Bjuremalm suggests, and the board agrees, to take a group photo together after the meeting.

Lefvert leaves the meeting 15.40.

27.3 Folkuniversitetet

Holmgren informs that estimate we will get around 5,000 kr for the study circles from Folkuniversitetet during the fall semester. The education done on the 4th of October is not enough though, and Holmgren will come back with more information about how to start the study circles.

27.4 Adapter

Berg Gorgén suggests that the board buys a multi- adapter for using the projector, since everybody has different computers. A majority of the board agrees. Ebba will buy the adapter.

28. Date for next meeting and Fika-responsibility

The board decides that the next board meeting will be held preliminary at the 10th of November 9.45. Risberg has fika-responsibility.

29. Ending of the meeting

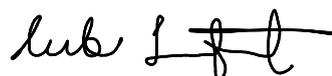
The meeting ends at 15.56.

Adjuster: **Karin Kristensson**



Place/date: 2019-10-18

Adjuster: **Isak Lefvert**



Place/date: 2019-10-18

Meeting secretary: **Sara Ölander**



Place/date: 2019-10-18