

February 13th, 2020



This meeting was held in Swedish. The protocol has however been translated for UF's non-swedish speaking members.

Protocol for the Board Meeting of the Uppsala Association of Foreign Affairs 2020-02-16

1. Opening of the meeting

Present: Johan Bergman, Per Risberg, Clara Alm, Rebecca Rieschel, Sara Ölander, Rebecca Bengtsson, Karin Kristensson, Isak Lefvert, Rebecka Bjuremalm, Melker Hörner, Elliott Syrén, Ebba Berg Gorgén, Embla Holmgren, Miriam Lind, Alicia Nathanson Thulin.

Absent: Gizem Tütüncü, Sofia Hjerpe, Joakim Ydebäck.

Authorised signatories: Johan Bergman, Embla Holmgren, Clara Alm.

The meeting starts at 15.22.

2. Election of meeting secretary (1) and adjusters (2)

Ölander gets elected as meeting secretary. Berg Gorgén and Holmgren get elected as adjusters.

3. Verifying the validity of the meeting announcement

The board decides to verify the validity of the meeting announcement at 15:23.

4. Follow-up of last meeting's protocol

Johan shortly goes through a few matters from the last protocol. The member survey had just been presented and a motion regarding a member survey prices was voted through. Ölander says that she will mention the member survey later during today's meeting. Member of the Year was also discussed. Bergman informs that he has not had time to prepare a stress workshop like he had hoped.

5. Approving the agenda after addition of miscellaneous matters

Holmgren adds a matter regarding the trustee kick-off, Risberg one regarding Member of the Year and Bergman one regarding the cashier/entrance schedule at lectures.

Bergman also adds to the agenda to co-opt UFMUN President James Janani.

The board approves the agenda at 15.26.

6. UFMUN

The board decides 15.26 to co-opt James Janani.

7. Reports from the board-members

President and Vice-President: Bergman has worked a lot with the Lund-Uppsala kick-off which was held 31st of January to the 2nd of February. Thought the kick-off went great. Has also worked with the PR-education. The proposed date is Thursday next week, and will be held together with Uppsala-ekonomerna and Samvetarna. Has had contact with the president-network (with presidents from different social science-programs at Uppsala University).

Holmgren has worked a lot with the Board Recruitment Committee and especially with the UF-presentations at different university program-lectures. The total amount of lectures was 16.

Treasurer:

Has been working with book-keeping, paying bills and a lot with the FBA grant.

Member-Secretary:

At the end of January we had 1199 members, whereas 72 % were under the age of 26 years. Has worked a bit with the FBA grant. Has had a meeting with the Member Appreciation Committee where the work with the member survey was finished/evaluated. Will schedule a new meeting soon.

Activity Coordinators:

Risberg and Lind have been busy with work with different projects, like the Chile dinner talk, the UF Gasque, Get Active etc. Have some new members in the group. Had a “feeling-workshop” and it feels like the “tough/macho-”feeling in the group has disappeared which is good.

Head of the Debate-Club:

Hjerpe is absent at today’s meeting. Bergman informs that she had her first meeting last week and around 30 people came, and a lot of them were interested in attending the following meetings.

Head of Career:

Tütüncü is absent at today's meeting. Bergman informs that she will take a break from UF for a while and meanwhile her trustee Daniel will have a bit more extra responsibility. The UA (Utrikespolitiska Akademien) seems very successful and has received lots of positive feedback.

Head of Lectures:

Lefvert says that they have worked a lot with booking lectures for the spring. Probably all "big" lectures are now booked, including four Swedish ministers, the President of LO Karl-Petter Thorwaldsson and the Government's Committee on Foreign Affairs (Utrikesutskottet). Syrén says regarding the lecture group that they have had a few new faces at the meetings, but at the meetings the group mostly consists of trustees. The trustees took a lot of responsibility at the start-up meeting. He hopes that many people will come to the meeting tomorrow.

Lefvert brings up the fact that he recently has asked the board on Slack to share the Facebook-lecture events when the lectures need more marketing. He asks if he should continue to do that, or if we should create some sort of system for sharing events. A majority of the board thinks he should continue writing on Slack when needed, and then people can share it as much as possible.

Head of PR:

Bjuremalm says that the different groups that frequently post Facebook events about their meetings (lecture, debate, activity etc.) will start posting their events on their own. Has had a start-up meeting. Has had contact with the career group regarding Career Day and has worked a lot with the Songbook Committee. Thinks the Lund-Uppsala kick-off was great, and Lind agrees.

Editors-in-Chief:

Kristensson says that it has been a bit stressful in the group, otherwise the work has been going fine. Had a meeting with Alm and Bergman regarding Uttryck's budget with the extended amount of members and therefore the extended amount of people getting the Uttryck issue. Right now there is room in the budget for it.

Web-Editor:

Ydebäck is absent.

Head of Travel:

Berg Gorgén has interviewed people for the trustee position and will write her nomination. Has thought about possible destinations for the spring trip, for example Tunisia, Jordan and Lebanon. Her plan is to choose three destinations that the members can vote on.

UFS-Representative:

Rieschel has worked with learning about the UFS-representative post. Has had an intro-meeting with President of UFS Sakke and her handover meeting with Stina Fagerlund. The first UFS board meeting will be on the same weekend as the UFS Forum Weekend in Malmö. Thought the Lund-Uppsala kick-off and the Get Active was great.

Radio Coordinator:

Has produced one episode and had a start-up meeting. The meeting went okay; three people have left the group but three new people are very interested in joining the group. One person applied for the trustee position who seems very qualified. Has looked into recording the lectures and will talk about it more later during today's meeting.

8. UFMUN

James Janani informs about the UFMUN-work. The fact that UF did not receive the UFMUN-part of the FBA-grant has complicated the working process, but he has had a meeting with Alm, Bergman and Holmgren about the UFMUN-budget. The plan B to make it work is to be more on Ekonomikum in general, and to maybe have the mingle in Uffice/the basement instead. The committees will be a lot on Ekonomikum as well.

For the UFMUN gasque, the spots are firstly for the delegates, then spots will be open for others in the board, and then for trustees. There has been some cancellations from people participating in UFMUN, which has been quite tough. Him and vice-president Stella Xing have had a bigger workload than planned. Right now, one chair position is missing but otherwise the situation with filling all the spots is good. Has started to achieve sponsors, and they gladly receive recommendations on sponsors from everyone in the board.

9. Economic Outlook

Alm goes through the proposal for a revised budget, due to the fact that the whole FBA grant was not received. Everything from the budget post "Föreningsutveckling" has been moved to the UFMUN budget. In the post "Representation", 4,000 SEK out of 6,000 SEK has been moved to UFMUN. Alm goes through some cuts in the budget for

the different groups. Right now there is 38,600 SEK budgeted for UFMUN. That amount might be a bit bigger than what is needed, and the reason is to have some extra money if we would not get the grant from the municipality (kommunen). No groups have less money than they had the last operational year.

Rieschel asks if UFMUN can apply for UF's "project financing". Alm says that that money has not been used by previous boards and not in the previous budgets. Syrén says that all the money that an association uses should be book-kept/in the budget. Bergman says that the project allocation is from previous surpluses, and that he has tried to look up how much money there is in the allocation but has not found it. Rieschel asks if the project allocation is part of the "saved capital" ("sparkapital") and Alm responds that she is not sure. Bergman says that we cannot take money from the saved capital unless we do it at the annual meetings. However, we can continue to look at that possibility. Kristensson asks why the FBA grant for UFMUN was not approved. Bergman replies that it is because we decided not to organize it together with FN-föreningen and it seemed unclear to FBA how the project was going to be carried through. However, this seemed to be no problem to FBA when Bergman asked about it during the fall.

10. **Approving revised operational budget**

The board decides to approve the revised operational budget at 15.55.

11. **Vision Committees**

Digitalisation: Alm informs about the last meeting, where she and Hörner participated. They discussed a routine for publications of recordings of lectures, and also the website. The PR Group is working with a PR-strategy, which the digitalisation committee can use to develop the digitalisation strategy. Hörner says that right now there is not the capacity to work with the recordings, and the board should discuss solutions to that problem: do we need an extra board position or trustee? Otherwise regarding the recordings it looks kind of complicated, since we would need to buy equipment which would cost around 3,000 SEK or more. Lind asks if we can borrow or share equipment from Studentradion. Hörner replies that it does not work since their equipment is attached to the different rooms and can therefore not be moved. Lefvert asks if we could maybe cooperate in some way. Hörner replies that Radio UF could maybe help with editing the recordings, but in that case we need people that are interested in helping out, and then we would need more Radio UF-members.

Member Appreciation:

Ölander informs about the meeting where she, Hörner and Stella Xing participated. The work with the member survey is finished and evaluated. Ölander tells briefly the results from the survey. There were “only” 33 answers, which makes it impossible to draw a general conclusion about UF’s members in general. However, the answers can still be of use. A majority of the respondents answered that their favourite information channels are Facebook, the newsletter and Instagram, and a majority thought that they receive information about lectures and events well on time. A majority also said that they can find information on their own about getting active in UF, and that they feel encouraged to get involved in UF. What people liked in general were the lectures, the events, Uttryck and the Career Day. What some pointed out that can be improved was to receive more information on how to get active in the association and join different groups. Some also wanted a bigger variation on the lecture topics, and among the programs the active members study.

Ölander and Hörner conclude that a lot of things that people want to improve are questions that the board has been and is currently working with constantly. Bergman says that is a good thing, that we seem to be working with the “right” questions. A suggestion from Ölander and Hörner, to reach out with the survey to more people, could be to market it on Facebook and Instagram, which has not been done with this survey. Even though there were not that many responders, the survey could be seen as a pilot project and make a foundation for future member surveys.

Diversification:

Holmgren informs that they had a meeting before Get Active, where they discussed events after lectures, organisation development, a discrimination policy and a whistleblower function. Also what events could be done that are not that expensive, since we got less money than expected from the FBA grant. Discussed the recruiting of high school students.

The board decides at 16.08 to adjourn the meeting until 16.20.

The meeting starts again at 16.27.

Nathanson Thulin arrives.

12. UFS

Rieschel has two points she wants to bring up.

- 1) Regarding statistics from participants at group meetings every month. The former UFS-representative Stina Fagerlund has told Rieschel that often people tend to send in the statistics late, even though she has reminded on Slack several times, which was a problem. Rieschel suggests to create a document where everybody themselves can fill in the information every month. A majority agrees with that idea.
- 2) Regarding the MUCF grant. There is a suggestion from UFS to change the rules regarding how the money is distributed among the different local UF boards. The new suggestion is:

- all the associations receive 20,000 SEK each, no matter the amount of members under 26 years.
- 80 % of the remaining amount will be divided between the member associations. The amount depends on the number of members, and:
- 20 % of the remaining amount would be divided depending on the number of members under 26 years. Thus, the bigger number of members under 26, the bigger part of the remaining 20 % they would receive. The pro with this suggestion is that it is an incentive for associations to reach the 26 years limit, especially for those that have struggled. For example, Göteborg does not reach the limit.

Holmgren asks if this new suggestion is better for Uppsala or not compared to the last system. Rieschel says that it is not, but she still thinks it is a good suggestion because of the incentive to reach the 26 years limit. Most of the board members seem to agree.

Rieschel says that UFS is struggling with their economy. This year UFS will make a loss of around 150,000 SEK. A few suggestions from the UFS presidium on how to cut costs is for example to reduce the local associations trips, which they would have to pay for themselves. Also to cut down on "External representation", like going to the Folk och Försvar-conference. Another big cost is the UFS administrator, which is a paid job position. A suggestion is to make it a 50 % position instead of a 100 %.

Nathanson Thulin asks about Almedalen. Rieschel says that the money to finance Almedalen is from Forum Syd, which is a project grant, and can therefore not be cut down. Therefore Almedalen will be possible to organize. This year it will probably be a bit cheaper since the Forum Syd grant is bigger this year. Information about Almedalen will come out when the event is getting closer.

13. Motion: Chile “Food and Talk”

Background: see Attachment A.

Lind says that we might have to help the personal at V-dala a bit with open wine bottles, serving, working in the wardrobe etc. during the evening. Berg Gorgén asks how many can participate, and Risberg replies that the maximum is 150 people. Nathanson Thulin thinks it would be fun to start to market the event soon. Risberg suggests to start market on the 1st of March, since the application period will close around the 8th. Lefvert reminds of the Karl-Petter Thorwaldsson lecture on the 2nd and to market the Chile event at the same time as the lecture. Rieschel says that if we need to save money, a suggestion is to let the participants pay a fee and then we skip the wine. Bergman says however that we have enough money for the event.

The board votes through the motion at 16.48.

14. Motion: Radio-trustee

Background: see attachment B.

Hörner informs about the motion.

The board votes through the motion at 16.50.

15. Motion: Gasque subsidies

Background: see attachment C.

Risberg says that they have signed the contract with ÖG nation. Lind says that the gasque is a very important event for the association and therefore worth spending money on. If the motion is voted through, all the remaining money from the Activity Group’s budget will be used, which should be fine since their other events have not cost a lot. Lind and Riseberg say that the motion was sent in before the budget was revised.

Therefore, the **revised motion** says that **7,000 SEK would be taken from the budget post “Activities” in the Activity Group’s budget** to finance the DJ and wardrobe.

The board votes through the motion at 16.57.

16. Point of discussion: Advertise Luthagsnytt

Since Joakim is absent at today’s meeting, Kristensson brings up the matter. Uttryck has had a cooperation with the magazine Luthagsnytt, a local ad-financed magazine, where Uttryck in each issue write a column about foreign politics. The magazine now wants

Uttryck web magazine to have a link to their website, and write something like “read our columns in Luthagsnytt”. Ydebäck now wonders what the board thinks about having this link at Uttryck web magazine. Bergman informs that the suggestion would be in accordance with the by-laws. Lefvert says that this column might spread knowledge about UF to a new target group which is good. Lind thinks that it sounds reasonable. Ölander says that it sounds fun for the Uttryck writers to get the opportunity to write in a local newspaper. Berg Gorgén says that it is important to be clear that it is a cooperation and not commercial for another part. Bergman says that this decision might be precedential. Lefvert brings up the policy that the lecture group wrote in September-October, and according to it, it is important to make it clear for everyone that you have a cooperation with someone. Bergman says that it seems like a majority of the board thinks the link is okay, and tell Kristensson and Ydebäck to say yes to the suggestion.

17. Point of discussion: Open Office

Bergman says that it was a successful event last year. It would probably be held in March. The Open Office would be a bit more informal than Friday Fika. There would be a mingle, where people that are interested in joining UF can come to Office and talk to the board/trustees/active members. Lefvert suggests 2nd of March, right after the LO-lecture. Bergman and Bjurealm are interested in organizing the event.

Lind leaves the meeting at 17.10.

Point 18, regarding the Knowledge exchange with Lund, is cancelled from the agenda. Bergman says that the evaluation will be made in a Google form document instead.

18. Point of discussion: Venue-booking

Lefvert brings up the matter. There has been a problem that currently there is no common strategy for booking venues for different parts of the university. No one in UF's board is responsible for it and Lefvert and Alm get a lot of questions about venue booking from other board members that are hard for them to answer. Lefvert asks what the board knows about venue booking and if we should strive for a common strategy for booking venues at the whole university. A few board members think that idea sounds good.

Lefvert asks Bergman why we have a specific deal with Ekonomikum and not with the University house, and why the booking conditions are not the same for Ekonomikum and the University House. Bergman replies that it is because they have different Campus Managements (“intendenter”). Lefvert asks if we could schedule a meeting with both Campus managements, Bergman says that he and the other former head of lectures tried to book one but it did not work out. Berg Gorgén says that it might be difficult to get a common strategy with the different campus managements unless bringing the matter up with someone with a higher position. Holmgren asks if our “informal” deal with the Ekonomikum manager will remain if we would make a strategy with the whole university. Risberg says that every campus management has their own economy, and if we mostly are at Ekonomikum then maybe they are not interested in a common strategy. Lefvert says that maybe a plan B is to have two separate agreements. Nathanson Thulin says that the university should be interested in having a common agreement since UF attracts high school students to the university. Lefvert sums up the discussion and says that he will talk to the Ekonomikum campus manager first about if he thinks an agreement for a common strategy for booking venues would be something the university would be interested in discussing. Depending on what he responds, Lefvert will decide to schedule a meeting or not.

19. Point of discussion: Songbook-subsidy

Risberg brings up the matter. On the last board meeting discussions were held on subsidizing the songbooks for the UF gasque, and asks if that is possible with the revised budget. Bjuremalm says that the price for the songbook is 84 SEK. The PR group has 4,000 SEK left in the budget post “Övrig marknadsföring”. 2,000 SEK is earmarked for the UF sweaters, but right now there is 1,600 SEK left. Rischel thinks that people will want to buy the songbook for the gasque. Nathanson Thulin suggests to sell the songbooks at the same time as the snaps tickets to get more people to buy it. Rischel suggests an “early bird price”: if people sign up to buy a songbook as they sign up for the gasque, they get the songbook cheaper. Many people in the board think it is a good idea. Risberg says that if we would do that, we have to know that the songbooks will actually arrive on time. Bjuremalm does not think that it would be a problem. Bergman suggests to calculate a reasonable subsidy, check it with Alm, and then the board can take a PC-decision on it.

20. Point of discussion: Printer

Alm brings up the matter. Before at board meetings, we have discussed different options on how to do with our printer contract. Nordlo, the current copier supplier, has offered us to renew the contract for another five years, which would lead to savings for 3,600

SEK/year in comparison with our current contract. Eduprint is otherwise an alternative, where you pay for the amount of copies you make. Syrén says that we right now pay 1,400 SEK/month, and with the new contract we would pay 1,100 SEK. Alm is not sure how big the cost would be with Eduprint, but Studentradion paid 5,000 SEK last year. Syrén says that we can probably not renew the contract later on and still get the same offer. Berg Gorgén says that it might be easier for everyone to print with Eduprint since everybody knows how it works. a majority of the board is for to not sign a new contract right now.

The board decides not to sign a new 5 year contract with Nordlo at 17.35.

21. **Point of discussion: Vegetarian policy**

Risberg brings up the matter, which has been discussed in the planning of the Chile Dinner Talk event. Right now UF has no policy on only providing vegetarian/vegan food, even though that is the usual practice. The Chilean embassy is not very excited to provide only vegetarian food. Nathanson Thulin suggests to create a policy that is not super strict, but to have a “vegetarian norm”, as UPS has. Risberg suggests that when UF organises an event and provides the food, then we will provide vegetarian food, but we do not have to do it when another part does it. Lefvert says that since we have people from all over the world that participate in our events, then we may not want to keep out other food than vegetarian. Bergman agrees. Rischel suggests to write it in the Environmental Policy (Miljöpolicy). Nathanson Thulin suggests to have other suggestions when people sign up to events, for example to have a “no pork”-alternative, to be more inclusive. Risberg will look at a revised environmental policy.

The board decides at 17.42 to adjourn the meeting until 17.47.

Rieschel leaves at 17.42.

The meeting starts again at 17.47.

22. **Miscellaneous matters**

22.1 **Trustee-kickoff**

Holmgren brings up the matter about having a trustee kick-off soon. She will go away to study in Spain during March. A suggestion is to have it next week, and maybe to have some sort of biking party/corridor party theme, and finish at Office. Alm says that there

is not much money to spend on the kick-off. Holmgren says that it might not need to cost that much, for example we could provide ourselves for the snacks etc. Bergman says that we should not have a "sittning" because it would be too expensive. Another suggestion is to have a dinner at a nation: it would not cost anything but it would still be nice. The board seems to agree on this.

22.2 Member of the year

Risberg brings up the matter about a time schedule for Member of the Year nominations. He can post about guidelines for choosing nominees on Slack. The deadline will be right before the next board meeting. Active members can be chosen but not trustees. Board members can nominate whoever they want, who has worked good or contributed in some way to UF. Last year there were three people. Nathanson Thulin says that we should acknowledge our trustees in some way, maybe propose a toast. Some board members agree. Risberg asks if PR wants to make the diplomas and they agree.

22.3 Cashier schedule at lectures

Bergman brings up the matter, and informs that there have been some empty spots on standing as cashier at lectures. Most important is to fill the spots for Wednesday. Bergman can do it, and Holmgren as well. They can also ask trustees, and if other people in the board want to help out that would be great. Bergman reminds everyone that everybody has to stand as Kassa 1 and 2 two times each at least during this semester.

Alicia mentions regarding the UF-sweaters that one extra shirt is missing and that it is important for the board to write in the document when they sell/buy a sweater.

23. Date for next meeting and Fika-responsibility

Bergman will post suggestions on dates on Slack, since a lot of board members are absent at today's meeting. Ölander has Fika-responsibility.

24. Ending of the Meeting

The meeting ends at 18.10.

Meeting secretary: **Sara Ölander**



Date/place: 2020-03-12 /Uppsala

Adjuster:



Date/place:

2020-03-14/Sevilla

Adjuster:



Date/place:

2020-03-14/Uppsala