



Protocol: Board Meeting of the Uppsala Association of Foreign Affairs

15th of May

Present: August Blomberg Muhr, Lova von Beckerath, Robin Bucher, Felix Hasselblad, Lina Hellman, Therese Lager, Isak Lefvert, Ebba Lundgren, Aina Olsson, Per Risberg, Kasper Rose, Benjamin Samuelsson, Emil Schröder, Emelie Wendesten, Katja Åman, Stella Xing.

Absent: Isa Almäng, Amanda Bolann Håland, Robin Bucher, Lina Hellman.

1. Opening of the Meeting

The meeting opens at 11.04.

2. Election of Meeting Secretary (1) and Attesters (2)

The board decides to appoint Wendesten as Meeting Secretary (1), and Samuelsson and Rose as Attesters (2).

3. Presentation of the Agenda

Lefvert presents the meeting agenda.

4. Board Members' Report

A. *President and Vice President*

Lefvert has been gathering and handling materials and meeting documents. Xing has been helping out where help has been needed.

B. *Heads of Activity*

Åman and Samuelsson have been planning the upcoming picnic gasque.

C. *Heads of Careers*

Lundgren notes that the work has been levelling down lately. The Career group has been working on evaluation and structuring up things for the upcoming hand-over.

D. *Head of Debate*

Eurenius has mainly been planning and preparing for the upcoming handover.

E. *Editors In Chief*

Lager and Schröder are currently working on the Food-issue. In terms of writers, it is the largest issue they have had so far. The magazine should be in everyone's mailboxes in about three weeks.

F. *Heads of Lectures*

Park notes that they have had a lot of collaborations with Uppsala Forum. Have a couple more lectures coming up, for an example with Åsa Larsson Blind from the Sami Council.

G. *Heads of PR*

Absent.

H. *Head of Radio*

Absent.

I. *Head of Travels*

Absent.

J. *Head of UFMUN*

Rose has been working on evaluation and preparing the handover material.

K. *Web Editor In Chief*

Olsson has been working with Uttryck TV, which has been going well. Content will be up shortly.

5. Economic Report

Hasselblad has been doing some accounting and is currently working on a grant report to FBA.

6. Member Base Report

Wendesten reports that UF has 652 members with roughly 70% below the age of 26.

7. UFS Report

Risberg notes that UFS had their election meeting. UF Uppsala proposed deleting point 8.2 which found great support. A new presidium was elected. Further, UF Luleå will be disbanded. As the organisation has not had any members the past few years, it will not result in any major changes.

8. Picnic Gasque Alternatives

As it seems like it might rain on Monday, backup-options are suggested and discussed. The board votes and decides to allow for people to meet up in smaller groups inside, if it rains.

9. Annual Meeting Rules

See attachment A.

Lefvert goes through the suggested options for meeting rules for the annual meeting, concerning voting time et cetera. A discussion follows, for a decision to be made later on in the meeting.

11. **Weekly Meeting Routines**

See attachment B.

A lot of divergent opinions on the responsibility to hold weekly meetings. Thus, necessary to agree upon a standard or set rule on the matter. The board members are placed in breakout rooms to discuss the topic.

The meeting is adjourned at 12.20 and resumed at 12.35.

12. **New Bylaws**

See attachment C and D.

Lefvert presents the suggested changes to the bylaws, which has been developed by the Bylaw working group. For details, see the attached documents.

The board proceeds to vote on the new bylaw suggestions. The board votes and decides to approve and present the suggested changes to the bylaws to the electoral meeting.

The next step is to vote on the changes at the upcoming annual electoral meeting.

Von Beckerath joins the meeting at 12.56.

13. **Board Instruction**

See attachment C and E.

Lefvert summarizes the Board Instruction, a description of the board positions and roles. Further, Lefvert explains that the intention is not that the document should be updated each year like an Operational Plan, but rather give a general outline what responsibility each position has.

The board votes and decides to present the document at the annual electoral meeting at 13.09.

15. **Operational Plan for 2021/22**

See *attachment C and F*.

The board votes on the operational plan for 2021 and 2022. The board decides to present the Operational Plan at the annual meeting at 13.23.

The meeting is adjourned at 13.35. The meeting resumed at 13.38.

16. **Decision on Annual Meeting Rules**

The board votes on the rules of the upcoming annual meeting. It is decided that:

- The candidate speech time will be 1 minute
- Debate remarks will be 1 minute, and replies 30 seconds
- Election committee presentation will be 1 minute
- Supporting pleas will be allowed for 1 minute.
- “Commenting time” on candidates is set to 5 minutes.

17. **Decision on Weekly meetings**

The board decides to:

- not write a policy on all groups having weekly meetings.
- add a point about hosting **regular** open meetings throughout the year in the Operational Plan.

18. **Handing Over – Update**

Lefvert informs about the upcoming handover. Until June 4th all board members should structure their drive and email. There is a guide on archiving that the board members can follow.

The board members should also write Handover material until June 4th as well. It should include a guide for the successor on what, why, and how the specific post is

done. Lefvert encourages all to be specific and not general when writing this material.

19. A Final Hangout

Xing informs about a final hangout for the board of 20/21. Due to Covid-19 the hangout will be digital and similar to the digital Christmas gasque. Xing is excited and encourages the rest to be too.

20. The Upcoming Annual Meeting

Information from Lefvert regarding the upcoming annual meeting that the Election Committee has asked to be passed on. The Annual Meeting will be held next Sunday, and the meeting document will be presented tomorrow,

21. Miscellaneous Matters

Lager has a question regarding the new equipment (microphone, camera, cords, et cetera) that the association has bought. She asks if people can be allowed to rent the equipment over the summer. Lefvert answers that it is a matter for the board to vote on and tells Lager that she should write a proposal that can be sent out on a PC-decision.

22. Next Meeting

Next meeting will be on the 19th or 20th of June. More information will be up on Slack shortly.

23. Closing of the Meeting

The meeting is closed at 14.25.

Attester: Benjamin Samuelsson

Date/place:



Attester: Kasper Rose

Date/place:



Meeting secretary: Emelie Wendesten

Date/place:
Stockholm, 7 juni



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